

POSITION DESCRIPTION

Position Title:	Children and Youth Leader
Award:	No specific Award (remuneration based on Clerks – Private Sector Award 2020)
Step:	Dependent on Skills & Qualifications

Job Summary:

This permanent part time position (1.5 day per week) is responsible for leading a children's ministry and establishing a youth ministry. Providing Christ-centred, enthusiastic leadership to support participation of youth, partnering with families to develop their spiritual, emotional and relational growth. The Children and Youth Leader will collaborate with Senior Pastor and leadership teams, and provide leadership to recruit, train and support volunteers of the ministries. Reports to Senior Pastor.

Characteristics:

1. A grounded Christ-follower with a deep personal relationship with Jesus
2. A passion and vision for children, youth and their families to grow in faith together
3. Strong interpersonal skills with children, youth and adults; exceptional listener and communicator
4. A highly motivated & a self-starter who can manage the creation, planning & implementation of youth ministries
5. A team player who is supportive of all ministries of the church

Responsibilities:

The Children's and Youth Leader will lead children and youth discipleship efforts through the creation and support of Jesus-centred, growth-oriented ministries. Programs, ministry volunteers, and total people involved should grow as the church grows.

1. Provide vision, strategy, programming and ministry for children and youth (ages 3-17) and their families, that is biblically sound and provides opportunity for them to engage with God's word in an accessible way
2. Develop a relationship with youth to encourage a deeper relationship with Christ. This includes group interactions, connection on social media, get-togethers, and attending youth activities outside of church.
3. Encourage and equip the youth to be leaders at Bacchus Marsh Christian Church as well as in the community, guiding them and praying for how God has gifted each one.
4. Recruit, coordinate, equip, and support volunteers to support Children and Youth activities.
5. Meet with Children and Youth teams regularly to plan upcoming events/services.
6. Communicate effectively and appropriately with members of the youth group and their parents through a variety of methods such as phone, email, E-newsletter, website, social media pages, etc.
7. Maintain a relationship with BMCC families in partnership with Children & Families Pastor.
8. Attend relevant team meetings and one-on-ones with Senior Pastor

9. Work within designated church budget & monitor expenses. Help to plan & implement fundraisers.
10. Create and maintain a safe environment for children and youth, including those with special needs.
11. Create and pursue opportunities to connect with children and youth of the community
12. All other tasks deemed appropriate by the Senior Pastor.

Behaviour:

Personal life must reflect a high ethical, Christian standard in line with BMCC vision and values, including but not limited to presence on social media sites, informal gatherings outside of church, and in interpersonal relationships.

Minimum Education Requirements:

Completed Secondary Education. Excellent English communication skills.

Completed relevant Safer Churches Training (can do so at time of employment)

Preferred: Ministry/Youth Work/Leadership qualification or enrolment in same. Experience working with children youth and/or serving on a church teams. Experience in organizing and leading Christian ministries. Experience leading small groups.

Key Relationships:	
Contact	Purpose and Frequency
Senior Pastor	As line manager
Associate Pastor	As appropriate
Leadership Teams	As required

Selection Criteria

Essential:

1. Current Victorian Working With Children Check (Employment)
2. Current Police Check
3. Passion for and experience working with children, youth and their families
4. Self-motivated and creative in developing youth programs
5. Excellent interpersonal and communication skills
6. Demonstrated capacity to work as a member of a team
7. Be a mature Christian, well-respected in the local church community

8. Commitment to the vision and mission of BMCC.
9. Aligns to and able to uphold the beliefs of BMCC in line with Australian Christian Churches

Desirable:

1. Willing to undertake or have completed relevant ministry diploma or degree
2. Shows high initiative with an improvement mind focus

Related Documents:

This position description is a primary document outlining the requirements, nature, function and relationships of the nominated position. It is to be read in conjunction with the following documents (as appropriate):

- the individual's employment contract;
- the church's constitution and organisational structure;
- the church's policies and procedures
- The Australian Fair Work Information Statement